

Bi-Weekly Partner Meeting Agenda

May 4, 2021 (10:00 a.m.-11:00 a.m.)

Welcome

Housekeeping

- Please mute phones unless you are sharing information with the group.
- Please take turns when speaking and identify yourself and your agency when sharing.
- Please do not put the group on hold.

Roll Call/Partner Updates

Please be prepared to provide a report on your outreach efforts, activities, and success stories during your verbal report.

	<u>Y/N</u>	<u>Partner Update</u>	<u>Workforce Development Boards</u>	<u>Y/N</u>	<u>Partner Update</u>
Better Family Life MWA/SkillUP	Y	Continue to work with MWA and SkillUP clients. Career readiness training class that is 2 weeks, inviting both MWA and SkillUP. Going through MWA conciliation process when necessary. Still contacting them before case is closed. 1 employment for April, healthcare field \$14.93/hr., 8 employment in MWA, 3 healthcare, average \$15/hr., 3 in manufacturing, \$11.60/hr., 1 retail \$11/hr., 1 with Aerospace, \$26/hr. Staff continue to work hybrid, discussing changes. Clients appreciate being able to enroll without coming in to the office, still following CDC and county guidelines.	Central	N	
ARCHS IGP/SkillUP	Y	Last week ARCHS took out newspaper ad to advertise and promote SkillUP, highlighting key employers, wanted to reach the collective community to identify SkillUP participants. More participants are asking for higher wages, having conversations about needing to have skill to make that wage.	Kansas City and East Jackson	Y	Centers are open and staff are working in person. Customers are able to work virtual or in person. Trainings are still virtual. Some have moved to in person training. Recruiting for Jobs League. Hiring Event on May 13 th , recruiting SkillUP and MWA participants for the event. Also have suicide prevention training coming up.

FWCA	Y	Staying focused on contract requirements, business services manager partnered with 9 companies. Did host virtual hiring event. 6 out of 10 individuals were offered employment. Consistent with emailing participants about job opportunities, sent over 1,000 regarding workshops training programs etc. 45% increase for in person participants. No safety concerns. JRT participation increased due to virtual option. 5 recruitment opportunities in May.	Jefferson/Franklin	N	
LINC	Y	Staff still working remotely but some in office, participants come in as desired. Continuing resiliency training. Staff participated in trauma training April 16. Success story: client hadn't worked since 2013, single parent of 2 sons. Went through resiliency training. Recently offered employment in sales/customer services working Mon-Friday.	Northeast	N	
MCCA	Y	Colleges are back on campus working, continuing to enroll, lot of success in CDL program. Revamped 1 pagers and website, working on getting video testimonials from students. Roll out emails to potential participants.	Northwest	Y	All centers are now open to public and walk ins. Asking for success stories, continue to operate as close to normal as possible.
MERS/Goodwill	Y	Staff provide support in person and remotely. Do have a scheduled return date to be in office FT. Excel center graduations coming up, 205 graduates. Will email dates and locations. Term 5, scheduled career education: invited area professions to talk about various career pathways. First time legal representation day:	Ozark	N	

		students can talk to lawyers, law enforcement, and judge to discuss legal barriers. Working to better network, communicate new resource and job opportunities in the area.			
Missouri CAN	Y	There is currently 1 staff member at every location. Have hit 80% of enrollment goal for the program year. Agencies are looking to get in more involved in community events. Started process to expand training, assisting participants with ongoing education.	St. Louis City	N	
Equus	Y	Have all offices open, but still providing virtual services. Reviewing outreach. 31 individuals have been employed at average \$11/hr. Providing 1 week training for soft skills to prepare participants for workforce. Have a participant studying for her boards, hoping to have success story for her in the healthcare field. Still supporting participants in conciliation process.	St. Louis County	Y	Job centers are open, things are starting to transition back to normal, foot traffic has increased. Recruiting for JL participants. Incumbent working training participants are graduating. Increasing partnerships with employers to get more jobs for youth.
Southern Missouri Works Project (SMWP)	Y	In process of having first job fair on May 20 th , securing employers and companies for that. Several participants finishing up training; did submit success stories. Developed new outreach resources. Partnership with Unilever.	Southeast	Y	First big event April 28, career Fair at Foxboro, over 500 students and 65 employers, had table set up to network with employer. April 29 th and 30 th there was a 2 day hiring event at Sikeston Job Center. On-site interviews were held and employers offered jobs to individuals on the spot. 27 people offered jobs on first day, 37 on second day. Several participants to finish training in May, staying in contact for job placement for them. Success: participant was hired FT after doing OJT hours.
City of Springfield	Y	Continue to meet remotely or in person. 11 enrolled, 5 are employed at \$11.27/hr.	Southwest	N	
Southeast Missouri Training and Employment	N		South Central WIB	N	

Partnership (STEP)					
Other Reps:	N		West Central	Y	Continuing to enroll anyone coming into job centers, all centers are open to public.

Agenda Items

Partner Call Minutes

1. No questions or clarifications needed from previous meeting.

Program Updates/New Reminders

1. Success Stories – Jennifer Heimericks- We appreciate the success stories. Federal partners appreciate them too. The template is good because it captures information we need, but we want to hear from case manager perspective too. We want the heart of the story, the passion behind it. If you need examples, feel free to reach out to SkillUP Missouri. Suzanne Absheer is editing them and may reach out to you if more information is needed.

2. Updates to Provider Portal – Stacy Kaylor

NEW Link: <https://dss.mo.gov/employment-training-provider-portal/>

- SkillUP page has handbook and all forms needed for invoice, budget and monitoring
- MWA page is similar to SkillUP, invoice, budget and monitoring resources
- Jobs League: handbook, budget and monitoring items, updating monitoring forms - will post as soon as they are ready.
- Training resources: all materials, monitoring trainings, online, COVID 19 resources, training dates for new and refresher trainings.
- Marketing materials all in one spot
- Success stories are posted
- Additional resources: forms needed for SkillUP/MWA, DSS resources, drive through hiring event handout, meeting minutes, etc.
- MoJobs: resources specific to MoJobs, link to site, informational guides, SNAP activity and service guide

Training

1. If anyone needs training, send an email to SkillUP.Missouri@dss.mo.gov to request training.

Outreach

2. Please email SkillUP.Missouri@dss.mo.gov if outreach/marketing materials needed. When requesting materials make sure you provide your entire mailing address. There has been some materials returned due to the address not having a suite number. As a reminder, we cannot send to PO boxes, it must be a physical address.

Additional Manager Updates (Items Not Already in the Agenda)

Dione Pashia

JaCinda Rainey

Justin Logan

Jennifer Buechler

Kami Macias

Jennifer Heimericks-guidance that as of May 17th all state employees will return to office.

Brian Henry

Jeriane Jaegers-Brenneke

Questions or Additional Information

Q: If we submitted for addition fund, is there a status?

A: We are still looking into that. Have received a few proposals, will try to get back with partners quickly with some information.

Meeting Close

Ongoing Reminders

1. Providers need to submit weekly numbers by emailing the completed template to the SkillUP.Missouri@dss.mo.gov. If templates are not received each week, weekly calls will resume.
2. Provider staff should always submit the FS-5 SkillUP Employment or Training Information Form to FSD **immediately** when a participant obtains employment.
3. Provider staff should use the Change Request Guidance when submitting change requests. **Please ensure entry of a case note prior to submitting, listing the details included on the request form.**
4. Please submit invoices and reports to the FSD.E&TInvoices@dss.mo.gov email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment.
5. Please submit your success stories! When submitting these, please include a signed release and a photo with the client's story. If you cannot get a signed FSD release from the participant, please remove any personal identifying information. The FSD release form is available on the Provider Portal. Submit success stories to FSD.E&TInquiry@dss.mo.gov.
6. Please keep track of the number of individuals obtaining employment with the state (by region).
7. Please contact SkillUP.Missouri@dss.mo.gov with any staff that have attended SkillUP training but are no longer working with the program so we can terminate MoJobs access and have them removed from our distribution lists.
8. Partner Call Minutes are available on the SkillUP portal.
9. Reminder from the monitoring unit to submit your spreadsheet of management reviews at the end of each month to FSD.E&TMonitoring@dss.mo.gov.

Email & Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:

SkillUp.Missouri@dss.mo.gov

Questions for MWA/Skillup

FSD.E&TInquiry@dss.mo.gov

Monitoring Unit

FSD.E&TMonitoring@dss.mo.gov

Invoices

FSD.E&TInvoices@dss.mo.gov

DCN verifications

DSS.FSD.Agreements@dss.mo.gov

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, and ABAWD Hours Reported Log and WIOA Career Services Form:

ABAWD1@ip.sp.mo.gov

Partners email distribution list

DSS.FSD.SkillUPPartners@dss.mo.gov

Provider Portal

<https://dss.mo.gov/employment-training-provider-portal/>

DSS Calendar of Events

<https://dss.mo.gov/events.htm>

DSS Employment & Training Programs

<https://mydss.mo.gov/employment-training-programs>

DSS Missouri Resource Guide

<https://mydss.mo.gov/media/pdf/missouri-resource-guide>

DSS Services Navigator

<https://mo.servicesnavigator.org/>