

Monthly Partner Meeting Minutes

July 13, 2021 (10:00 a.m.-11:00 a.m.)

Welcome

Housekeeping

- Please mute phones unless you are sharing information with the group.
- Please take turns when speaking and identify yourself and your agency when sharing.
- Please do not put the group on hold.

Presentation / Guest Speaker

Ashley Duhaime from BJC Healthcare – presentation on positions available through the BJC system and creating partnerships. Contact at Ashley.Duhaime@bjc.org

Roll Call/Partner Updates

Please be prepared to provide a report on your outreach efforts, activities, and success stories during your verbal report.

	<u>Y/N</u>	<u>Partner Update</u>	<u>Workforce Development Boards</u>	<u>Y/N</u>	<u>Partner Update</u>
Better Family Life MWA/SkillUP	Y	Barb Wheatley and team-continue to work hard to serve communities and keep everyone safe. Follow CDC guidelines. Still offer to meet participants at the curb if needed to stay in compliance. Some looking to training. 10 gained employment at average of \$13.72 per hour. One success story, a participant gained a paid internship at Boeing in mechanical engineering. Continue to offer Thursday info sessions over Zoom.	Central	N	
ARCHS IGP/SkillUP	Y	Scott Rhoden- working with providers to finalize year end docs. Also working to re-examine our process to better serve participants. Working full throttle on new contract development. Secured several end of the year success stories to be submitted soon. Happy with partners and successes thru the pandemic. Made	Kansas City and East Jackson	Y	Andrea – continue with outreach. Seeing an influx with training requests. During June we had 6 placements in healthcare with an average wage of \$17.61 per hour. Working with those completing training to meet with employers now so there is no gap from school to work. Starting to schedule events since health restrictions eased.

		the best out of a bad situation.			
FWCA	Y	Randall- during June partnered with 11 additional employers to assist participants with employment. Employers continue to reach out to us and our participants. Case managers working to make sure to pass opportunities down to participants. Case managers working to make quality contacts when reaching out to clients. Discussing participant progress at each contact. Walk in traffic increasing for SkillUP staff.	Jefferson/Franklin	Y	Brian- outreach continues. Also gaining more partnerships. Jefferson College has a new Patient Tech program and we are working with them to enroll participants. Secured funds to start new healthcare heroes to develop skills and work with employers to explore any kind of occupation out there. Starts in Oct. With Skillup and WIOA funding.
LINC	N	Sonny- continue to do outreach for MWA and SU and remove barriers. Gearing up for additional sign ups due to schools opening up.	Northeast	Y	Dina Simbro- Job Fairs and Hiring Events all over our region in July and August Case Managers are very busy enrolling students in fall classes and will be utilizing Skill-up funds. We received a grant for a Pre-Apprenticeship that will include two employers, Landesign, a Landscaping Company in Moscow Mills/Troy/Wentzville area and NECAC, weatherization program. The pre-apprenticeship will last 3 weeks with the first two weeks focused on virtual classroom training in Employability Skills and Safety Training, including the OSHA10 certificate and the third week focused on hands on training at the job site of the employer of choice. Successful completers will earn the MSSC credential and will interview with the employer of choice for the Registered Apprenticeship, where they will be hired and begin working their way to earn a journeyman credential from the United States Department of Labor that is

					<p>recognized anywhere in the US. Anyone 18 or older and eligible to work in the US is eligible for this opportunity. Those who are eligible for WIOA or Skillup funds will be paid for the three weeks. NECAC and Landesign are each looking to hire 40 people. We continue to work with NECAC to assist folks that are in subsidized housing learn about our programs so they are able to take advantage of training and employment opportunities.</p> <p>We also continue to work with our local community colleges who refer people to us that need assistance in paying for their tuition or need other supportive services</p> <p>Data and goals are being looked at to drill down on what we can do better, more effectively, more efficient to assist our clients.</p>
MCCA	N		Northwest	N	
MERS/Goodwill	Y	Ben- continue outreach. Some still receive virtual assistance but gearing up for next school year at Excel Centers. Outreach event this Thursday in Columbia. Will be able to sign up for school at the event. Partners also welcome to attend. 11 participants gained employment with an average wage of \$12.32 per hour.	Ozark	Y	Cody- working with a lot of graduates the last couple months and assisting them with transitioning to employment. Lots of options for them. Seeing influx of folks looking to find jobs with Amazon and Costco coming to the region. Working on success stories to be sent up.
Missouri CAN	Y	Beth- We are at 100% of our enrollment goal of 265 For the program year (October 1-September 30) We are at 43% of our employment goal of 225 for the program year (October 1-September 30) We have enrolled 34% of our PY enrollments in a training program.	St. Louis City	N	

		<p>We are at an average wage of \$13.69/hour.</p> <p>We have been reviewing our data and have seen an increase in program numbers since the relaxation of Covid restrictions. From August 1-January 31 (6 month period) we enrolled 139 participants. From February 1-May 31 (4 month period) we enrolled 105 participants.</p>			
Equus	Y	<p>Lynette- Continue to provide service in office with hybrid approach. Interest in SkillUP. Allowing employers and small business to come in to the office and have participants attend to see employment opportunities. Have few success stories coming soon. One to share today, the participant rec'd food handler's certificate and gained employment and is now taking classed to open her own business.</p>	St. Louis County	Y	<p>Laura- seeing increase in foot traffic as restrictions are relaxed. Record number of people enrolled in training. Encouraging more participants to take advantage of that. Continuing to hold weekly hiring events. Working with partners at community colleges. Working on apprenticeships with solar panel installation. Youth enrollment picked up also. Continuing to do the work needed.</p>
Southern Missouri Works Project (SMWP)	Y	<p>Bridget- continue outreach. Partnering with new business. Nursing home in Sikeston is new partner. Working with local chambers to set up Case Managers to go in and partner with them. Thinking outside of box to get word out. Working on success stories and to get videos coming soon</p>	Southeast	y	<p>Danise- we are also excited about the new program year coming up and attempting to think outside the box to assist our communities and getting the knowledge out about Skillup, where we are and what we can do for folks. We have had several clients to finish their training in the past couple of months and have gain employment, 4 just this week.</p> <p>we do have a success story for the Kennett area. We had a homeless Veteran that was coming into the job center seeking employment and after working with the Veteran Representative, SkillUP Case manager, WIOA Case manager they were able to help this man get into trucking</p>

					school and once we discuss his situation with the folks at the school they also wanted to help. They have dorms at the school and our client was allowed to stay there before the school started and the school is going to provide transportation to and from the license office, to get the permit and his CDL license along with taking him to interviews as needed. He is doing great in school and i will be sending in the success story on this client.
City of Springfield	Y	Kim Page- continue to do outreach, partnered with sector ready for job fairs. Reach out to participants to make them aware of activities in their area. Approximately 18 folks gained employment with an average wage of 12\$ per hour. Success story, participant attended classes and got practical nursing certificate and gained employment at 19\$ per hour.	Southwest	N	
Southeast Missouri Training and Employment Partnership (STEP)	N		South Central WIB	N	
Other Reps:			West Central	N	

Agenda Items

Partner Call Minutes

1. Did everyone receive and review the meeting minutes from the last partner call?
 - o Were there any questions or clarifications needed?

Program Updates/New Reminders

1. Update Partners on Organization Structure- Jennifer Heimericks- update on organizational chart and Community Initiatives Unit and Workforce Initiatives Team.

Training

1. If anyone needs training, send an email to SkillUP.Missouri@dss.mo.gov to request training.

Outreach

2. Please email SkillUP.Missouri@dss.mo.gov if outreach/marketing materials needed. When requesting materials make sure you provide your entire mailing address. There has been some materials returned due to the address not having a suite number. As a reminder, we cannot send to PO boxes, it must be a physical address.

Additional Manager Updates (Items Not Already in the Agenda)

Dione Pashia- no updates

JaCinda Rainey- no updates

Justin Logan- 5 staff now out in the field, each in a different region. Several have reached out and will continue to reach out to make connections and discuss outreach and engagement efforts. Also focus on pushing info out to clients and promote job openings using GovDelivery. Feedback has been positive from employers. Also collecting data on GovDelivery emails sent.

Jennifer Buechler- If anyone has staff that need access to MoJobs please email SkillUP.Missouri@dss.mo.gov inbox.

Kami Macias- no updates

Brian Henry- no updates

Jennifer Heimericks-

Kim Dowd

Kim Nott

Donna Imhoff-

Steve Milburn

Ken Chapman

Jeriane Jaegers-Brenneke

Questions or Additional Information

This is the partners' opportunity to ask or share any additional information with the group. Any questions?

Question on JL: Will there be a job league 2022?

A: Yes but it is still in progress. Notices sent yesterday and procurement should be contacting you directly.

Meeting Close

Ongoing Reminders

1. Providers need to submit weekly numbers by emailing the completed template to the SkillUP.Missouri@dss.mo.gov. If templates are not received each week, weekly calls will resume.
2. Provider staff should always submit the FS-5 SkillUP Employment or Training Information Form to FSD **immediately** when a participant obtains employment.
3. Provider staff should use the Change Request Guidance when submitting change requests. **Please ensure entry of a case note prior to submitting, listing the details included on the request form.**
4. Please submit invoices and reports to the FSD.E&TInvoices@dss.mo.gov email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment.
5. Please submit your success stories! When submitting these, please include a signed release and a photo with the client's story. If you cannot get a signed FSD release from the participant, please remove any personal identifying information. The FSD release form is available on the Provider Portal. Submit success stories to FSD.E&TInquiry@dss.mo.gov.
6. Please keep track of the number of individuals obtaining employment with the state (by region).
7. Please contact SkillUP.Missouri@dss.mo.gov with any staff that have attended SkillUP training but are no longer working with the program so we can terminate MoJobs access and have them removed from our distribution lists.

8. Partner Call Minutes are available on the SkillUP portal.
9. Reminder from the monitoring unit to submit your spreadsheet of management reviews at the end of each month to FSD.E&TMonitoring@dss.mo.gov.

Email & Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:

SkillUp.Missouri@dss.mo.gov

Questions for MWA/Skillup

FSD.E&TInquiry@dss.mo.gov

Monitoring Unit

FSD.E&TMonitoring@dss.mo.gov

Invoices

FSD.E&TInvoices@dss.mo.gov

DCN verifications

DSS.FSD.Agreements@dss.mo.gov

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, and ABAWD Hours Reported Log and WIOA Career Services Form:

ABAWD1@ip.sp.mo.gov

Partners email distribution list

DSS.FSD.SkillUPPartners@dss.mo.gov

DSS Calendar of Events

<https://dss.mo.gov/events.htm>

To have job fairs, community events, or hiring events added to the DSS Calendar of Events

SkillUp.Missouri@dss.mo.gov

DSS Employment & Training Programs

<https://mydss.mo.gov/employment-training-programs>

DSS Missouri Resource Guide

<https://dss.mo.gov/fsd/pdf/missouri-resource-guide-3steps.pdf>

DSS Services Navigator

<https://mo.servicesnavigator.org/>