

Application to Provide Respite Care
Instructions

Purpose:

The Application to Provide Respite Care, CS-RC01, is used to document that the Children's Division has provided the applicant an explanation of the respite care program and that the applicant understands the terms of the program.

Instructions for Completion:

The application is completed by the respite care applicant after the Children's Service Worker has provided a thorough explanation of the program. The respite care applicant and the Children's Service Worker sign and date the application upon completion of the form.

Number of Copies and Distribution:

Once the applicant(s) and Children's Service Worker sign the form, a copy is given to the applicant and the original is retained by the county office in the provider's file.

Instructions for Retention:

The original is permanently retained in the respite provider applicant's record, if the applicant is approved.

Memoranda History:

CS93-12, CD10-48