

CQI Meeting Activity Log

Location (Office/County/Circuit/Area/State Office): Missouri, County-First Level Team

Date: 1-3-13

Participants:

AGENDA TOPICS

- Incidents, Accidents, and Client Grievances
- Program Evaluation Data
- Improvement Projects
- Other

- Staff/Client Satisfaction Data
 - Peer Record Review Data
 - Safety and Risk Management
 - Past Issues
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Summary of Data:

70% of youth in foster care that completed the ILP program felt they were prepared to live independently.

Review of Progress to Achieve Outcomes:

Brief Discussion Points	Next Steps/ Implementation Strategy	By Whom	Due Date	Desired Outcome
Discussed all aspects of the ILP classes and skills addressed.	Staff with youth in care 16 years of age and older will discuss with youth the ILP classes and determine what additional assistance they may need.	All Out of Home Care Staff	4-1-13	100% of youth that completed the ILP program feel prepared to live independently.
Appropriateness of referrals. Are all eligible youth being referred.	Check youth on caseloads to assure all have been referred to ILP classes.	All Out of Home Care Staff	4-1-13	100% of eligible youth have been referred to the ILP classes.