

## TRANSITION PLAN, (CD-14D) INSTRUCTIONS

The *(CD-14D) Transition Plan* is a one page, stand alone tool completed with the family at the time of a case closing. It is printed on NCR paper so that the family can have a copy after completion.

### **Completion:**

**Case Name:** Enter the case name.

**Case Number:** Enter the case number.

**Close Date:** Enter the date the case was closed with the family

### **Briefly discuss behavioral changes within the family that have enhanced the caregiver's capacity to protect the children in the household from threats of danger and to reduce risk.**

Discuss with the family and document in this section positive behavioral changes that have enhanced the caregiver's capacity to protect the children in the household from threats of danger. Discuss behavioral changes that have occurred in the family's functioning and the reduction of risk. Discuss challenges to maintaining positive growth; the family's strengths to build on; and supports/services needed for continued progress.

### **Develop and describe an aftercare plan with the family including any services/support remaining in place that will support a caregiver's capacity to provide a protective environment for the children**

Develop with the family and document in this section, an aftercare plan that addresses the sustainability of positive change and linkage with formal or informal supports/services the family can access to maintain acceptable risk. This plan should also include appropriate numbers or contacts the family can access in time of crisis that may impact the children's risk or immediate safety.

### **Family Signature:**

Signature of family member/members with whom the CD-14D was developed.

### **Worker Signature:**

The worker should sign the CD-14D at the time the family signs and give the family a copy.

**Supervisor Signature:** The supervisor will review the CD-14D and if approved will sign the Workers copy for the file.

MEMORANDA HISTORY: [CD05-72](#)