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|  | MISSOURI DEPARTMENT OF SOCIAL SERVICESCHILDREN’S DIVISION**RESIDENTIAL TREATMENT AGENCY SUPERVISORY REVIEW** |
| DATE      | NAME OF AGENCY/SITE      | ADDRESS      |
| LICENSURE PERIOD      | NAME OF PERSON(S) ATTENDING CONFERENCE      |
| CAPACITY      | GENDER | AGES      | CONTRACT[ ]  Yes [ ]  No | ACCREDITATION BY[ ]  COA [ ]  JC [ ]  CARF [ ]  N/A  |
| A survey of your facility has been conducted, and you are hereby notified of the standard findings as stated below. |
| (Items marked indicate non-compliance) |
|   | ITEM |   | ITEM |   | ITEM |
|  | **Basic Core Requirements****(Section 35-71.040)** | [ ]  | Fire Drills |  | **Record Keeping (Section 35-71.090)** |
| [ ]  | The license is posted in a conspicuous place | [ ]  | Work Experience | [ ]  | Children’s Records |
| [ ]  | The License reflects accurate information | [ ]  | Recreation |  | **Infant/Toddler Care** **(Section 35-71.100 $ 110** |
|  | **Organization and Administration****(Section 35-70.040)**  | [ ]  | Living Arrangements | [ ]  | General Physical Space Requirements |
| [ ]  | **Governing Body Responsible** | [ ]  | Hygiene & Clothing | [ ]  | Diapering Space |
| [ ]  | Financial Management | [ ]  | Food & Nutrition | [ ]  | Outdoor Space/Equipment Swimming/Wading Pools |
|  | **Personnel (Section 35-71.045)** | [ ]  | Religious Requirements | [ ]  | Sleeping Equipment |
| [ ]  |  **Personnel Manual** | [ ]  | Education | [ ]  | Tables, Seating and Play Equipment |
| [ ]  | Personnel Records | [ ]  | Transitional Living | [ ]  | Child Care Program |
|  | **Staff Qualifications & Requirements****(Section 35-71.050)** |  | **Health Care (Section 35-71.075)** |  | **Maternity Care (Section 35-71.120)** |
| [ ]  | Administrative & Supervisory Personnel | [ ]  | Health Care Procedures | [ ]  | Health Care |
| [ ]  | Professional Personnel | [ ]  | Medication: Storage and Documentation | [ ]  | Program |
| [ ]  | Direct Care Staff (Staff: Child Ratios)  |  | **Building, Grounds & Equipment****(Section 35-71.080)** |  | **Specialized Standards** **(Section 35-71.130)** |
|  | **Social Services Program (Section 35-71.060)** | [ ]  | Building(s) meets zoning and building codes | [ ]  | Personnel Requirements |
| [ ]  | Intake & Admission | [ ]  | Buildings, Grounds and furnishings maintained, clean & safe | [ ]  | Staff: Child Ratios |
| [ ]  | Evaluation & Planning | [ ]  | Sleeping Rooms – adequate space and furnished with windows | [ ]  | Locked Isolation |
| [ ]  | Discharge from Care | [ ]  | Restroom accommodations adequate for capacity, and furnished |  | **Intensive Residential Care****(Section 35-71.140)** |
|  | **Protection & Care of the Child****(Section 35-71.070)** | [ ]  | Combustible, poisonous, or flammable substances appropriately stored and locked | [ ]  | Personnel Requirements |
| [ ]  | Incident Reports | [ ]  | Sanitation, Sewage, water and fire inspections all updated and approved | [ ]  | Staff: Child Ratios |
| [ ]  | Discipline & Control | [ ]  | Lighting sufficient and safely shielded |  | **Residential Contract** |
| [ ]  | Physical Restraint |  |  | [ ]  | Residential Treatment Review |
| COMMENTS:       |
| AGENCY REPRESENTATIVE      | LICENSING CONSULTANT      |